



REPAIRS: FOR QUICKEST REPAIR RESPONSE

If any repairs, alterations, or servicing are required for the property.

PLEASE SEND EMAIL TO: rent@rentpro.com.au

ALL EMAILS TO INCLUDE:

YOUR PROPERTY ADDRESS:

YOUR NAME:

YOUR PHONE NUMBER:

(Note: Please note your best time to be contacted. If someone else, please put down their details. We require mobile, home and/or work phone number)

DESCRIPTION OF PROBLEM:

(Detailed description required. Please be specific and include model number, brand and any other information you can find)

*****PLEASE ATTACH PHOTOS OF PROBLEM*****

If any repairs, alterations or servicing are required for the property contact your Property Manager who will have someone attend to them. Do not order repairs etc without contacting your Property Manager and do not deduct cost of repairs from the rent. Emergency repairs as described in your tenancy agreement should, if possible, be carried out by your Property Manager's preferred trade's people. We shall attend to repairs as quickly as possible while special arrangements will be made for emergencies. Generally, for all repairs and maintenance we will require home and work telephone numbers.

TENANT ACKNOWLEDGES REPAIRS TO BE IN WRITING AS ABOVE TO BE ACTIVATED